

**TOWN OF PEACHAM
SELECTBOARD MEETING MINUTES
Town Hall Meeting Room
Wednesday April 6, 2016 6:30PM**

Present:

Selectboard: Annette Lorraine, Tim Scott, and David Jacobs

Clerk to the Selectboard: Melissa Laurita Kohl

Public: Dale Roy, Town Clerk Tom Galinat, Marty Cavanaugh, Jerry Senturia, Neil Monteith, Fire Chief Jeff Berwick, Mike Bruton, Road Foreman Jeremy Withers, Bruce Melendy, Dick Hovey

The meeting was called to order by Board Chair Annette Lorraine at 6:35 PM.

- 1) Additions
 - a) Tom - land restoration
 - b) PC Recommendation for Zoning Administrator
 - c) Animal Cruelty Letter Policy
 - d) Tom - Executive Session for Personnel to go over reimbursement for the healthcare
 - e) Tax sale status
- 2) Minutes:
 - a) **David moves to approve the minutes of Special Meeting 3/15/16. Annette seconds. So moved.**
 - b) **David moves to approve the minutes of 3/16/16 with one typo changed. Tim seconds. So moved.**
- 3) Bruce Melendy from NVDA to discuss Emergency Mitigation Plan/ official introductory meeting for the EMP process per FEMA requirements.
 - a) Peacham has been awarded a grant to create a FEMA approved Hazard Mitigation Plan. Bruce will help with this process. Peacham has two years to have the plan completed and approved by FEMA. Attendance tonight counts toward match funds that Peacham has to put up toward this grant. This plan is required to be eligible for FEMA grants. FEMA requires that members of the community be involved with this process. FEMA does not want just town officials to be involved in this. Bruce wants a public survey to go out online. He handed a draft to the Selectboard. They will review the survey and discuss it at the next Selectboard meeting.
 - b) Bruce showed the Selectboard the town hazard mitigation plan from 2005, however, FEMA is using a whole new model now so the old plan is not necessarily useful.
 - c) Bruce said that the first step is for the town to form a community committee and then host committee meetings. Normally FEMA wants someone from the fire department, planning commission, road foreman, etc. Bruce would like at least 10 for the committee. Community members are encouraged to join.
 - d) Neil Monteith will email a copy of the LEOP - Local Emergency Operations Plan to Bruce who will put it on new form and will email it back to Selectboard and Neil for adoption.
- 4) Jeff Berwick, fire chief, has an issue to discuss
 - a) **Annette moves to participate in VT-Alert and any Selectboard member is authorized to send the letter declaring it so. Tim seconds. So moved.**
 - b) Jeff said that the fire department is going to purchase a new thermal camera for a very good sale price.

- c) We have a 1985 tanker that will probably need to be changed in the next three years. Its past its life right now. Probably looking at \$280,000 to \$300,000 in three years. Can be leased.
- 5) Town Clerk Update
- a) Bob Hansen informed the clerk today about a property owner who started building a building without a permit. Bob has gone over there a few times and handed over a permit, but there is not a permit yet. Bob will come to next meeting.
 - b) Tax sale went well. Four properties went up and the town received all of the past due taxes. The Fullerton property is now owned by the town of Peacham.
 - c) Permission to use restoration land records. We have a lot of old records are standing up on edge and the bindings are coming undone and some pages coming out. They need to be put on their side and need more storage for that. If we don't do anything will be more expensive down the road. We have \$7500 in restoration land records - could buy one new shelving unit with money for that. The Selectboard approves using that fund for this purchase.
 - d) Tom also printed year to date reports for the Selectboard for the Selectboard to take home and review and to be discussed next meeting if questions or concerns.
- 6) Discuss hydroseeder sharing concept proposed by Kerry O'Brien, Cal. Co Conservation District
- a) Jeremy has reservations about it. They are very nice and we would use it, but doesn't think we would have much use for it. He thinks everyone will want to use it at the same time during the summer months. It is an expensive piece of equipment. If you have slopes it reseeds and grows better much more quickly than if you mulch it with a mulcher. It's a \$500 fee to join and \$250 a year and it would be shared with other projects. The Selectboard decided to wait to join based on Jeremy's recommendation.
 - b) Highway Dept grant process updates, Aiken Farm Road, E. Peacham Rd paving, Better Roads erosion inventory
 - i) **David moves to sign the Better Roads Inventory Grant Application. Tim seconds. So moved.**
 - ii) **David moves that we authorize Annette Lorraine to sign the Better Roads Category B Grant. Tim seconds. So moved.**
- 7) The Planning Commission voted unanimously to recommend that the Selectboard appoint Bob Hansen as the Zoning Administrator. **David moves to appoint Bob Hansen as the Zoning Administrator. Tim seconds. So moved.**
- 8) Updates on potential 2016 projects:
- a) WiFi Extender (done- thanks Tom!)
 - i) The farmers market is very excited about this.
 - ii) Annette said that it stops short of people's houses so it can be kept on all of the time.
 - b) Extending exterior electrical outlets
 - i) Tom will contact an electrician. Annette would like this to be installed before PAMFest. David would like to meet with the electrician and Tom.
 - c) Roller Barn
 - i) Selectboard has not been able to reach Ray Young about when the beam would be done. The Selectboard wants to build a wooden ramp up to the side door with a railing. The Selectboard would like to complete the work by July 4th. Dick Hovey said a little earlier would be better because Vermont Life wants to come to photograph the barn. Dick said that he started this project in 2005. If Ray is unable to complete the project ASAP the Selectboard will put it out to bid.

- d) RBDG grant process for last mile study
 - i) Annette is applying for this.
- e) Town Garage water
 - i) Annette has been emailing with Shauna. Unfortunately there are no grants out there that will help us get water to the town garage or buy new land for the town garage so we are back to square one. The Selectboard needs to decide whether the town should redo the line this summer or work on a larger project, like a well, for next year.
- f) Vilandre-Cavanaugh request re Taylor Rd and legal trail/ maybe Mill Terrace/ others
 - i) Annette thinks that the first thing we need to do is have Tim see the location. She copied the email exchange between she and Marty for Tim and David. It's basically that Tim needs to get up to speed. Tim McKay wanted to come along for a tour as well. After that we can get down to business if we choose. Annette does not want to make it an agenda item until we can offer the public something in exchange that is better. David said that we have to go through a hearing process as well. Annette said that our town plan says don't give up legal trails so she feels uncomfortable doing that without more to offer the community.
 - ii) Marty says that they have been in touch with a few community members and has a few ideas that she thinks have potential.
 - iii) Annette said that if they decide to change the status of any roads, would be nice to do them together so will wait on Mill Terrace as well.
 - iv) Dale would like the "no outlet" sign removed from the road.
- g) Village Pathway/ get on state's schedule for crosswalk painting
 - i) Annette updated Tim on this issue.
 - ii) Melissa will print letters from community members and put them in the green binder in the Selectboard box.
- 9) Animal Control Letter
 - a) Annette looked at the law that happened in 2014 that allows this kind of seizure to happen. She shared this letter with the Selectboard and Tom to review. The policy is basically that Peacham does not want a non-profit overlay when there is a government process in place through our appointed Animal Control Officer.
Tim moves to sign a Response to the Animal Cruelty Response System policy letter. David seconds. So moved.

10) David moves to go into executive session for private and confidential information regarding personnel at 8:35pm. Tim seconds. So moved.

11) Review and approve bills

- a) The Selectboard reviewed and approved bills.

12) Review correspondence

- a) The Selectboard reviewed and approved correspondence.

David moves to adjourn at 8:34pm. Tim seconds. So moved.